

Block Planning Team: Charge Officer

- Appointed by DPC from district level officers of MGNREGS/Line Departments.
- Located at block headquarters for period of 3 months starting 15th August.
- Resource Blocks/Intensive Blocks/MKSP blocks will nominate charge officer.
- Ensure that Job Cards are with households.

Members of Block Planning Team

- Educated youth from MGNREGS families
- Members of SHGs/BNVs/local CSOs/watershed committees
- DPC to nominate JE/TA to be part of BPT
- BPT will have atleast 10 members are cover all GPs.

Kit to be provided to BPT

- Calendar of BPT to cover all GPs + dates of Gram Sabhas
- IEC material: Posters / Pamphlets and other Publicity Materials such as Banners
- Copy of translated Manual
- Secondary information: SECC data
- Chart papers, A4 Sheets, Marker Pens, Bindis etc.
- Status paper of GP with all MGNREGS information

Tasks for BPT

- 1. Village wise participatory planning with livelihood focus
- 2. Demand Estimation of Vulnerable Households
- 3. Household livelihood Plans for those identified through SECC
- Time period = 3 days on average

3 groups

- 1. Participatory Planning = For done village/hamlet wise for entire GP
- 2. Demand Estimation = For vulnerable households
 - i) Scheduled Caste
 - ii) Scheduled Tribe
 - iii) Nomadic Tribes
 - iv) Denotified Tribes
 - v) Other families BPL
 - vi) Women headed households
 - vii) Households headed by persons with disability
 - viii) Beneficiaries of land reforms
 - ix) Beneficiaries of Indira Aawas Yojana
 - x) Beneficiaries of FRA
- 3. HLPs = For those identified through SECC

Step 1 for BPT

- GP level meeting with PRIs, SHGs leaders, community leaders
- Awareness generation activities
 - show film the night before
 - put up flexs
 - distribute pamphlets
- Village level meeting to fix schedules and venue for PRA meetings

Step 2 for BPT – village level

- Discussion on IPPE 2 focus area
- Overall Livelihood Analysis for the village and livelihood planning.
- Livelihood planning DOES NOT MEAN only individual assets. It is a perspective for the entire village.

Step 3 – Social Map

- Review Social Map
 - - satisfactory
 - - unsatisfactory > redo
 - - incomplete > complete
- Seasonality mapping and demand estimation of vulnerable households [format]
- Prioritising households from vulnerable groups using SECC data [format]

Step 4 – Resource Map

- Review resource map
 - Satisfactory
 - Unsatisfactory > redo
 - Incomplete > complete
- Conduct transect walk with livelihood perspective.

Step 5 - HLPs

- Prepare household livelihood plans for those who have been selected.

Step 6 – Annual Action Plan

- Listing of new works from livelihood perspective
 - Community works
 - Individual works
 - Works from Household Livelihood Plans
- Reviewing Work Planning and actual progress so far
 - Conversion to Shelf of Work
 - Actual Implementation

Step 7 - Prioritisation

- Dates for Gram Sabha to be notified by Charge Officer/Administration
- BPT to publicise date of Gram Sabha, facilitate awareness and participation.
- BPT to be present at Gram Sabha and read out annual action plan.
- Gram Sabha to prioritise works + updating of job card (administration to set up desk).
[format]

Other tasks for BPT

- After Gram Sabha, BPT will consolidate lists and hand over to GRS.
- BPT will also have a monitoring role to track prioritisation of works and at worksites.